

Waiver & Indemnity



**To: The Management
LITTLE MANDARINS LANGUAGE CENTRE PTE LTD**

In consideration of you, **LITTLE MANDARINS LANGUAGE CENTRE PTE LTD**, a company registered under the Singapore Companies Act [Co. Registration No: 200617032M] and having its registered office at 26A Dempsey Road, Singapore 247692 (hereinafter referred to as the "School") providing Mandarin language lessons to my child/children named herein, I do hereby agree as follows :

1. I understand that my child/children are conveyed to and / or from School at my own risk and not at the risk of the School. I agree that the School shall not be liable or be responsible for any accident or personal injury sustained or suffered by my child/children or for my child's death or for any damage to my child's personal belongings, however caused, whilst my child/children is in the School premises. I hereby release the School from any and all claims, demands, damages, costs, actions or causes of action on account of or arising from any of the foregoing matters, including such action that may be taken by the School subsequent to any accident or incident in which personal injury has occurred.
2. In the event of any emergency, I do hereby authorize the School to arrange such medical attention for my child/children as may be reasonable and available in the circumstances and I undertake to pay all medical and hospital fees and incidental charges in respect of medical attention given to my child/children and to reimburse the School for any such fees and charges and all incidental costs and expenses which may have been paid by the School.
3. I further agree to indemnify the School against any and all claims, demands, damages, costs, actions or causes of action which my child/children, his/her next-of-kin, parent, guardian, personal representatives and/or dependents may bring, make or have against the School on account of any matters stated above.
4. Reference herein to the School shall include references to the School, its office bearers, employees, agents and other persons authorized by the School from time to time; but shall not include the Contractor and/or their officers, employees, agents or other authorized to act on their behalf.
5. Nothing in the above document shall limit the right of any child/children, next-of-kin, parent or guardian, personal representative and/or dependents to take action against any third party (other than the School) the Contractor, or their officers, employees, agents or other persons authorized to act their behalf.
6. A person who is not a party to this Agreement shall have no right by virtue of the Contracts (Rights of Third Parties) Act or otherwise to enforce any of the terms herein.

Name of Child/Children : _____

I, _____ **holding NRIC / Passport No.** _____
(Name of Parent / Guardian)

of _____ **Singapore, do hereby agree to the above.**
(Address)

Date this _____ **day of** _____ **20** _____

Full Name : _____ **Name of Witness :** _____

Signed : _____ **Signed :** _____

Terms & Conditions

Registration Fee

A one-time registration fee of \$50 is collected on a per child basis and is non-refundable.

Deposit

Each student is required to pay a **refundable deposit** of \$180.

This deposit is required because some parents enrol their child for classes but do not take up the reserved place, without giving any notice of withdrawal. Your child's place in any new term following enrolment is automatic to ensure continuity and minimise administrative inconvenience to you. The deposit covers the space reserved.

The deposit will be **forfeited** if:

1. Your child fails to take up a reserved place in a class.
2. Written notice of withdrawal from the next term is not given one (1) month prior to term ends. This is because a place is automatically kept for your child in the next term unless you specifically withdraw.
3. Your child is withdrawn during the current term.
4. Your child is absent for the first two weeks of term without notification. We will then assume that you wish to withdraw him/her from the class. However, we will hold your child's place if you have paid fees in full for the term.

The deposit is refunded three weeks after the end of term.

Payment of Fees

Fees are payable in advance upon sign-up by the term.

Fees will be forfeited if you were to withdraw your child during term time.

Materials

\$15 is charged for materials on a per child per term basis and is non-refundable.

Books

Books for Foundation and Stepping Stones are charged at \$60 for a set of 10 topics and is non-refundable. We require each student to have their own set of books. Books for Young Mandarins and Parents have different charges, to be confirmed at the beginning of each term.

Other learning support materials like CDs and DVDs will be charged.

Insurance Premiums

Our centre takes up personal accident insurance coverage for every child who attends classes at our registered premises. An insurance premium of \$4 (for children 20 months to 3 years old) or \$3 (for children above 3 years old) is payable per child per term.

Public Holidays

There are no classes on gazetted Public Holidays.

Replacement Classes

Replacement classes can be arranged (except for Mums & Tots) as long as they are taken during the existing term. However, we regret that once makeup classes are arranged, they cannot be replaced once missed. On a best effort basis, we will try to schedule makeup classes to suit your child's availability. We regret that makeup classes cannot be rolled over to the next term.

Photos for Publicity

From time to time, we take photos of classes in progress and use them in our leaflets, websites and other publicity materials.

Any parents who object to pictures of their children appearing in any publicity materials, please let us know immediately.

** All above prices are subject to review before new term starts*

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Blk 26A, Dempsey Road, Singapore 247692. Tel: 6473 8377 or 6473 7249 Fax: 6479 4855